

# Internship FAQs

## **When do the internships run to and from?**

Internships are offered throughout the year in London, Frankfurt, New York and Asia.

## **What is the duration of the internships?**

- London, Asia & New York: internships should last from 8 weeks up to 12 months
- Frankfurt: internships should last for a maximum of 6 months

## **Which business areas offer internships?**

Generally all areas within C&M, however this varies year to year. In London, Internships are usually available in Corporates and Markets and also Market Risk.

## **Application Process**

### **How many internship positions do you offer?**

This varies from year to year, depending on the demand from the business.

### **Do you run a Summer Internship Programme in London?**

No, we only offer off-cycle internships.

### **If I am unsuccessful, will I receive feedback on my application?**

Due to the large number of applications we receive, we cannot provide feedback at the initial stages of the selection process. If you attend an interview you can request feedback from the business area who interviewed you.

## **Recruitment Process**

### **When should I apply?**

Applications for internships in London are open throughout the year as and when the business needs them. We usually start recruiting for each role approximately 3 months before each intern is due to start so we advise you should use those guidelines when applying.

**How do I apply for an internship?**

Applications should be made via our online [JobPortal](#).

Applications to Asia should be made via our partner universities. For more information please contact [graduate-recruit.asia@commerzbank.com](mailto:graduate-recruit.asia@commerzbank.com).

Applications to New York should be submitted to [HumanResourcesNY@commerzbank.com](mailto:HumanResourcesNY@commerzbank.com)

**What information should I have ready before applying?**

Your CV and a cover letter stating the area you want to work in, why you are a qualified candidate and your dates of availability.

**What does the selection procedure involve?**

In London, your application will be screened by the HR team and then sent to the business. Once they have selected the chosen candidates, they hold a series of structured interviews but this depends on the business area hiring.

**When can I expect to hear back regarding the status of my application?**

- London & Frankfurt – we will be in touch after 2-3 weeks if there is interest in your application.
- New York & Asia – we will be in touch if there is interest in your application

**Can I apply to more than one business area and different locations?**

Yes but ensure you tailor each application to whichever business area or region you are applying for.

**How can I be part of the internship recruiting process if I am studying abroad?**

You can still submit your application online and a phone interview will be conducted.

**General Requirements****What are the basic skills and qualifications you are looking for?**

It depends on the hiring business line; qualifications are outlined in the individual job descriptions.

You must expect to or have already achieved a minimum 2.1 UK degree or above (or equivalent) and have a minimum of 320 UCAS points required (or equivalent).

To be eligible for the Internship programme, you need to meet the following requirement:

- a recent school leaver who has completed their 'A' levels (or equivalent) and has or will be enrolling onto a university course or
- an undergraduate who is currently studying towards a Bachelor's, Master's or PhD degree or;
- a recent graduate having graduated within 12 months of applying for the internship.

**Do you prefer any specific degrees?**

We accept applications from all degree disciplines, although our preferred disciplines are: Economics, Business Studies, Mathematics, Physics or Finance; however it depends on the business area you are applying for.

**Do I have to speak German?**

Generally for roles in Frankfurt, you are required to speak German; however in some business areas only a basic knowledge is required. For all other locations, German language is not required however is considered to be advantageous.

**Do I have to speak English?**

Fluent English is required in all locations.

**Do I need relevant work experience to apply?**

Not necessarily, however previous internships within banking are advantageous.